

Midway Renaissance Board Agenda

December 16, 2008

Members Present: Randy Thomas, Pam Thomas, Bob Rathbone, Dan Roller, Becky Moore, Phil Gerrow, Sarah Rathbone
 Members Absent: Tom Bozarth, Mary Thoreson, Mary Weese, Joy Arnold, Diana Ratliff
 Guests Present: Marcie Christensen

Agenda Item	Discussion	Action Taken/Needed
Minutes	<p>Becky noted that the Living History Committee will meet January 13th rather than the 12th as reflected in the current minutes. The meeting will be at 6 pm. Randy will correct the minutes.</p> <p>Becky moved to accept the minutes as corrected – Motion was seconded by Dan and approved unanimously.</p>	
Treasurers Report <ul style="list-style-type: none"> • Renaissance • Greenspace • Francisco's Farm 	<p>Randy reported account balances as of the end of November are as follows: Renaissance \$4,993.88 Greenspace \$1,954</p> <p>Marcie reported that the balance in the Francisco's Farm was \$7,389.20 at the end of November.</p> <p>Randy also reported that we received a check for \$300 as a donation from Joel and Joyce Evans. Randy will write a letter to thank them.</p> <p>Becky also submitted money from the sale of a print and note cards.</p> <p>Discussion about continuing to sell note cards and prints – it was decided that we should continue selling both items, but we need more prints as Becky is almost out of the prints that she has.</p>	<p>Marcie and Becky will locate the original print of Main Street by Missy Fox Trumbore and see about getting additional copies made to sell – possibly at Damselfly.</p>
Manager Update	<p>Randy reported that all the local governments have now signed the interlocal agreement. He doesn't know anything else about where they are in the hiring process. Randy knows that they do have some applications that are under review. Dan asked about the provisions of the interlocal agreement and Randy responded that he has not yet seen the agreement. Randy reported that Tami Vater already has a job description so he is not sure what the committee established by the interlocal agreement will do when it meets. The amount approved in total by the three governmental entities is \$45,000, which includes salary, fringe benefits, office supplies, etc. Randy said that Tami asked a few weeks ago about Renaissance contributing some funds to support the Main Street Manager. He was hoping she would be at the meeting to present the proposal. The concern with us contributing money is that although we do have some money, we do not currently have a steady</p>	<p>Becky will get a copy of the interlocal agreement.</p>

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	<p>source of income. Dan noted that he is hoping that having a manager will generate some additional revenue.</p> <p>Randy noted that one of the thing we will need to do in January is to sit down with the new manager to discuss our work plan for 2009.</p>	
<p>2009 Kentucky Main Street/Renaissance on Main Guidelines</p>	<p>Application is due February 13th</p> <p>Randy noted that the guidelines were emailed to the board before the meeting. One requirement that was added for this year is that our minutes have to show that we reviewed the assessment that was done. (Randy reminded the board that Laura Thornberry came and did an assessment of our program back in October) – Randy contacted Laura to see about the assessment and she indicated that they have not yet been completed.</p> <p>Randy referenced Appendix B, which lists everything we need to submit. Randy highlighted in yellow the items that he needs people to volunteer to complete.</p> <p>Randy asked committee chairs to submit information to complete the budget.</p> <p>We need to complete the 2009 work plan. Randy e-mailed the 2008 work plan to board members previously. He asked everyone to think about what needs to be added, updated and amended. Randy noted that we need to fit our plan into the 4 listed areas, even though we aren't organized in that way. (Design, Organization, Promotion and Economic Development).</p> <p>Because we will only have 1 board meeting before the application is due, Randy said that Randy, Pam, Bob, Sarah, Becky and Marcie will probably need to get together before the meeting to get everything together for the work plan. Bob suggested that we have the meeting on a weekend morning.</p> <p>Bob asked if we can propose training programs for certification credit in 2009. Randy responded that we can. Dan asked if we can charge a registration fee. Randy said that he doesn't know. Bob noted that we have a lot of expertise that we've developed over the years that could be shared.</p> <p>Randy asked for a board volunteer to clip articles about Midway Renaissance. Bob said that he would ask Genie Graf to do this.</p>	<p>A smaller group will get together before the next meeting to pull together a recommended work plan (executive committee and committee chairs) – Although everyone is welcome to attend</p> <p>Bob will ask Genie Graf to clip articles.</p>
<p>Meeting w/ Versailles Main Street</p>	<p>Randy does not have any updated information about this. He said that Tami asked about the possibility of us meeting with them on a quarterly basis. Everyone agreed this would be a good idea – but probably not more often than quarterly.</p> <p>Randy also asked if the board wants to have a retreat like we did last year. The discussion was that we really don't need to do the same type of retreat this year.</p>	<p>Randy will talk with Tami and the President of Vision Versailles.</p>

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	Dan suggested that we wait until our manager is hired. Randy noted that we also need to have an orientation package for new members.	
2009 Meeting Schedule	Randy asked if the board wants to maintain the 3 rd Tuesday at 6:00 pm as the regular meeting date. Everyone agreed that this works fine.	
Member Welcome Packet	<p>Pam will work on a draft welcome packet over Christmas and will have draft documents for the board to review at the January meeting. Info will be e-mailed in advance. She asked committee chairs to provide information about projects they want to work on over the next year.</p> <p>It was decided that we will send a letter in January just saying hello and welcoming people – to be followed by a more extensive information packet in March.</p>	
Midway Living History Committee	Living History has not met since the last board meeting. Becky reported that Renaissance (Becky and Marcie) are going to apply for the Community History Award. The application is due January 13 th . Dan suggested Gretchen Portwood is a good person to help with this if help is needed. The next meeting will be January 13 th at 6:00. Herman Ferrell will do a presentation at that meeting on the pageant presented in 1933 in Midway.	
Francisco's Farm Committee	<p>Marcie referenced the November reports e-mailed to the board prior to the meeting. She noted that since the report was prepared, additional Kroger cards have been sold. Marcie also reported that Francisco's Farm was recognized as a top 10 show for American Style again this year. Marcie told the board that she has requested the use of Castle Post for a fundraising event for free after hearing that Tom Post will allow a few select non-profits to use the venue for fundraising events.</p> <p>Based on a request from the Francisco's Farm planning committee, Marcie asked the board to expand the jurisdiction of Francisco's Farm Arts Committee to encompass arts programming in general, so that other arts activities can be undertaken and sponsored by the Francisco's Farm. Pam made a motion that the Francisco's Farm Arts Committee mission be expanded to include general arts programming and events in Midway. Dan seconded the motion and the motion was approved unanimously.</p> <p>Randy reported that Renaissance has been approached by a potential anonymous donor in the arts area – the contribution will be made by the end of December if it occurs. Randy asked if there would be any objection to accepting a donation in an amount of between \$5,000 and \$10,000. The donor does want to restrict the use of the donation and whether Renaissance accepts the donation will depend on the specificity and limitations placed on the donation by the donor. The board agreed that the donation is worth pursuing and Marcie and Randy will continue discussing the donation with the donor.</p>	
Greenspace Committee	Last meeting was December 11 th . Greenspace discussed possible grants for the city (for the park) and possibly raising funds to help preserve the Midway oak. Bob	

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	talked to James Archambeault about taking a photograph of the tree for us to use as a fundraiser. Marcie said that she will speak to him again about the tree. Sarah talked to Ouita about hosting a fundraiser – she wants to do a Lord of the Rings dinner and will charge for only the food. Greenspace would like to develop a general fund to support tree maintenance and other similar projects. Next meeting is scheduled for January 15 th at 6:30 at Phil and Nancy Dare’s house. Workday is January 3 rd at 9:30 am.	
Website	Randy commented that we now have a very nice website. Marcie will keep revising, improving and adding items to the website.	
Renaissance Governing Documents <ul style="list-style-type: none"> • Bylaws • Restated Articles 	Pam distributed copies of the proposed by laws and asked everyone to be ready to begin discussing them at a special meeting to actually review and adopt the by laws.	

Other items: Becky asked about the TEA-21 grant. The letter of intent is due by January 31st. Randy and Bob will meet with Sharon Turner soon to discuss the in-kind contribution required for the grant.

Next Meeting Date: Tuesday, January 20, 2009 @ 6:00 p.m. Location to be determined.